

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #33 (2009-2010)

August 10, 2009

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT: FOOD STAPLES

*ASD GOAL: Establish and maintain a supportive and effective learning environment by promoting health and wellness and ensure public accountability through the wise use of financial resources.*

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract to Food Services of America to furnish Food Staples in the estimated amount of \$190,548.

PERTINENT FACTS:

The food staples recommended for purchase are for the Student Nutrition Department for distribution through its school lunch program at various schools within the Anchorage School District for the 2009-2010 school year. All products meet the district's wellness policy requirements.

The Anchorage School District and Matanuska Susitna Borough School District have consolidated their food staples requirements under one invitation to bid. The purpose of this consolidation is to increase the volume of goods to obtain lower prices. Each school district is responsible for placing its individual orders with the successful vendor and for having the orders delivered to its respective delivery points.

An Invitation to Bid (ITB) for Food Staples was issued to thirteen (13) vendors on June 16, 2009. The quantities in the ITB were estimated by student nutrition based on last year's usage. The items to be purchased are applesauce, baking soda, breakfast breaks, fruit cocktail and peaches. These items have been tested and approved by ASD Student Nutrition and are on the menu for the 2009-2010 school year.

Two (2) vendors responded to the ITB and both vendors were selected for various awards (Attachment B). Awards recommended are by line item to the lowest responsive, responsible bidder(s).

CERTIFICATION OF FUNDS:

Fund Description:

- (06) Student Nutrition Department  
Food Service Fund (2009-2010)
- (0242) Inventory Central Warehouse

<u>Fund Source:</u>	<u>Fund</u>	<u>Funding</u> <u>Source</u>	<u>Account Code</u>	<u>Amount</u>
Inventory Central Warehouse Funding	(06)	600000	0242	<u>\$190,548</u>

CC/MA/PC/CA/BR/dw

Attachments

Prepared by: Carolyn Anderson, Purchasing Agent  
Pamela K. Chenier, Director, Purchasing/Warehouse  
Brent Rock, Director, Student Nutrition

Approved by: Mike Abbott, Assistant Superintendent, Support Services

ANCHORAGE SCHOOL DISTRICT

ABSTRACT OF BID

Commodity or Service:	<u>FOOD STAPLES</u>
Bids Opened On:	<u>2:00 p.m., Anchorage Time July 9, 2009</u>
Budget Fund:	<u>Food Service (2009-2010)</u>
Number of Invitations Sent:	<u>Thirteen (13)</u>
Number of Responsive Bids Received:	<u>Two (2)</u>
Number of Non-Responsive Bids Received:	<u>None</u>
Number of No Bids Received:	<u>None</u>
Advertised Date:	<u>Anchorage Daily News June 16, 2009</u>
Prebid Conference Held:	<u>None</u>
Addendum Issued:	<u>None</u>

ANCHORAGE SCHOOL DISTRICT  
Anchorage, AK

Attachment B

TABULATION OF BIDS - FOOD STAPLES

Country Foods Wholesale      2. Food Services of America  
10420 Olive Lane  
Anchorage, AK 99515

ITEM #	EST QTY	UNIT	1. DESCRIPTION	VENDOR 1		VENDOR 2	
				UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
1	1,000	cs	140 S. Willow Street-Ste A APPLESAUCE, Apple juice or water added Kenai, AK 99611	28.39	28,390	28.07	28,070
2	25	cs	BAKING SODA, Double Acting	23.68	592	21.32	533
3	2,000	cs	BREAKFAST BREAKS, various flavors of cereal with serving of a bread/grain choice and a 100% juice box	No Bid		56.68	113,360
3	1,500	cs	VENDORS FRUIT COCKTAIL, light syrup	34.68	52,020	39.77	59,655
4	1,500	cs	PEACHES, Clingstone, sliced, light syrup	33.84	50,760	32.39	48,585
<b>EST TOTAL</b>					<b>\$52,020</b>	<b>EST TOTAL</b>	<b>\$190,548</b>