

## ● ● ● | Resources

### Online

For online ASD highly qualified teacher information, go to:

- [www.asdk12.org/NCLB/teachers](http://www.asdk12.org/NCLB/teachers)

ASD online resources include:

- NCLB teacher requirements
- ASD HQT brochure
- How to request an HQT certificate
- Highly qualified teacher FAQ
- HOUSSE requirements
- Secondary SPED multi-subject HOUSSE
- SPED HQT basics and scenarios
- Praxis II test information
- ASD course catalog with HQ designations

For online Alaska Department of Education and Early Development highly qualified teacher information, go to:

- [www.eed.state.ak.us/TeacherCertification](http://www.eed.state.ak.us/TeacherCertification)

### HQT Support Staff

Zareena Clendaniel  
NCLB Grant Facilitator  
Clendaniel\_Zareena@asdk12.org  
PH: 742-7819 FAX: 742-4251

Maggie Davis  
Web Programs Specialist  
Davis\_Maggie@asdk12.org  
PH: 742-4018 FAX: 742-4140

### Location

District Accountability, Room 019  
ASD Education Center  
5530 E. Northern Lights Blvd.  
Anchorage, Alaska 99504

## ASD Highly Qualified Teacher Support



### ASD HQT SUPPORT INCLUDES

Praxis II prep classes for credit  
Praxis II study groups for credit  
Praxis II study guide checkout  
Addenda for qualifying  
Praxis II classes and scores  
Foreign language testing (LTI)  
HQT application assistance  
HQT consultation  
Online support @  
[www.asdk12.org/NCLB/teachers](http://www.asdk12.org/NCLB/teachers)

### CONTACT

Zareena Clendaniel  
742-7819  
Clendaniel\_Zareena@asdk12.org



**Anchorage School District**  
*District Accountability Department*

## ● ● ● | NCLB HQ TEACHER

Under the federal **No Child Left Behind** Act, as of June 30, 2006, all public school teachers who teach a core subject are required to be highly qualified. This includes CTE, ESL and SPED teachers who provide instruction in core academic areas, even to alternative achievement standards.

*Form Version: 12/17/08*



# Being Highly Qualified

All teachers who teach a core subject are required to be highly qualified by June 30, 2006. This includes CTE, ESL and SPED teachers providing instruction in core academic areas, even to alternative achievement standards.

For a teacher to be highly qualified under NCLB, the following qualifications must be met:

- Full state certification **and**
- Minimum of a bachelor's degree **and**
- Demonstrate subject area competency

To demonstrate subject area competency, teachers must complete one of the following:

## Elementary Teachers

- Passing score on a state-approved elementary Praxis II exam **or**
- Attain 100 points on the HOUSSE form **or**
- National Board Certification in the subject and developmental area **or**
- State reciprocity

## Secondary and Content Specialist Teachers

- Degree or advanced degree in core subject **or**
- College major or equivalent in core subject **or**
- Passing score on state-approved Praxis II or LTI exam in core subject **or**
- Attain 100\* points on the HOUSSE form **or**
- National Board Certification in the subject and developmental area **or**
- State reciprocity

## NCLB Core Subjects

English  
Reading or Language Arts  
Mathematics  
Civics and Government  
Economics  
History  
Geography  
Social Studies  
Foreign Languages  
Speech Communications  
Music  
Theatre  
Art

Science is comprised of six separate fields: Biology, Chemistry, Earth Science, General Science, Physical Science and Physics. A high school science teacher must be deemed HQ in the specific science field being taught.

## HQT Options

1. Education: Is for an applicant who holds one of the following in the content area in which s/he seeks an HQ designation:
  - a. Degree in content area **or**
  - b. Posted major in content area **or**
  - c. Major equivalency, which is at least 30 semester credits in content area.Education (ED) classes do not apply, and an elementary education degree does not satisfy this option.
2. National Board Certification: Must be in the subject and developmental area being taught.
3. Praxis II or LTI Exam: Select the state-approved test pertaining to the content area in which you seek HQ status.
4. HOUSSE: Only those hired and certificated to teach in the profession prior to July 1, 2002 are eligible for HOUSSE. The teacher must accrue 100\* points to pass the HOUSSE.
5. State Reciprocity: This is for teachers who have approved highly qualified designations and have taught in another state or district.

## My HQT is on MLP

In the Anchorage School District, each HQT designation must be submitted and approved through My HQT forms in MyLearningPlan.com. A highly qualified content designation is only considered attained when it is showing as approved in the teacher's MLP account.

The ASD's highly qualified teacher application, My HQT, is found online at MyLearningPlan.com. To find the My HQT form, follow these directions:

1. Go to [www.MyLearningPlan.com](http://www.MyLearningPlan.com) on an Internet browser.
2. Login using your MLP user name and password.
3. Click the My HQT form button found in the navigation bar on the left side.

## Completing a My HQT Form

Read all directions on the form carefully. Complete three sections in the form.

1. Section 1 is essential HQ information.
2. Complete only one HQ option per form. Note that the text in each option section is color-coded.
3. Certify your responses using the electronic certification near the bottom of the form.
4. Click Submit when the form is ready to send.
5. Submit a separate My HQT form for each HQ designation being sought.
6. In cases where verifying documentation is specifically requested, submit the official documentation as soon as possible.

\* Secondary special education teachers of multiple subjects, if eligible, may use the multi-subject HOUSSE form, **My SPED HQT**. This option requires only 50 points per content area. Submit a separate form for each content designation,