



Anchorage School District

Education Center

5530 E. Northern Lights Blvd. • Anchorage, AK 99504 • 907-742-4000 • www.asdk12.org

July 29, 2014

Dear Former Anchorage School District Student:

According to our records, you may be eligible for a high school diploma. During the last legislative session ending in April, the Alaska State Legislature passed HB278. It allows school districts to retroactively award diplomas to students who passed all required course work and earned the needed credits but had not yet passed all three portions of the High School Graduation Qualifying Exam.

To attain your diploma and/or revised high school transcript, complete the *Diploma Request Form* on the reverse side of this letter and mail it to:

ASD Education Center
Attention: Secondary Education
5530 E Northern Lights Blvd
Anchorage, AK 99504-3135

If you have questions, please contact the Anchorage School District Secondary Education Division at 907-742-4256.

Sincerely,

Mike Henry
Anchorage School District
Executive Director
Secondary Education



**Anchorage School District
Diploma Request Form
HB278 HSGQE Repeal**

Name (as it appears on school records) _____

Date of Birth: _____ Last High School Attended: _____



I certify that I have not received a High School diploma from any other private, charter or public school.

Signature

Date

I am requesting:

_____ Official Transcript only

_____ Both, Diploma and Official Transcript

Please allow up to 6 weeks for processing and delivery.

Mail my diploma and/or transcript to:

Name: _____

Address: _____

City, State Zip: _____

Country: _____

Signature of requesting person

Date Signed

To obtain your diploma and/or Transcript mail this completed Diploma Request Form to:

ASD Education Center
Attention-Secondary Education
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