



ANCHORAGE SCHOOL DISTRICT

Facilities Department
1301 Labar Street
Anchorage, Alaska 99515
Phone: (907) 348-5156
Fax: (907) 348-5227

Eagle River High School Building Design Committee Meeting Minutes

TIME/DATE: Wednesday June 12, 2002, 6:00 p.m.

LOCATION: Eagle River Elementary School

PREPARED BY: Kathleen T. Vermaat, Project Manager

ATTENDEES:

Susan Clarke	Jim Huettl, USKH
Crystal Kennedy	Todd Arndt, ASD Project Coordinator
Valerie Graham	Ken Ratcliffe, AMC Engineers
Holly Adkins	Mark Langberg, AMC Engineers
Rick Volk	Kathleen Vermaat, ASD Project Manager
Dan Sparkman Vince Stevens, ASD Project Manager	
Bonnie Victors	Raylene Erickson, ASD Admin. Ass't.

I. Introduction

- A. Kathy Vermaat began by explaining that the meeting would focus on review of the conceptual design packet that would be presented to the School Board and the Municipality of Anchorage Assembly (MOA) on June 24th and 25th respectively.

II. Planning

- A. Jim Huettl gave a brief overview of the USKH design team, the project schedule, and the design. A copy of the conceptual design presentation packet, including a narrative, site plan, floor plans, and space allocation comparisons was distributed to attendees for review and comment.
- B. Jim Huettl reviewed a following features incorporated in the design:
1. For security reasons, access is limited to two entrances.
 2. The academic portion of the school is easily secured without impacting the use of public spaces.
 3. The design is based on the house concept and each house includes an assistant principal, guidance counselor, extended learning area, small group instruction area, and teacher workstations.
- C. Questions and comments regarding the conceptual design were noted as follows:
1. What is the difference between Phase I and Phase II and when will Phase II be constructed?
Phase I design supports 800 students. Phase II would the increase the capacity to 1600 students. Phase II construction is undetermined and may be many years away.
 2. Will the sports fields be included in Phase I?
Yes. Full site development is currently included in Phase I. Also, because the school is a

prototype, the gym, administrative areas, and IMC will be large enough to support 1600 students and will not need to be expanded during Phase II.

3. How many parking spaces are there? Currently Chugiak High School has over 400 spaces and it is not enough.
Parking is based on about 420 spaces.
4. Will the Commons have seating or is it an open space?
The Commons at Dimond contains a raised platform and benches circling the columns but it is primarily an open area that can be used for large gatherings.
5. Are student lockers throughout the halls?
Yes, and in the hallways in the Media Center area. Lockers are nicely sized.
6. What is the large group area?
Two large classrooms that can accommodate more than one class at a time. Each room includes a projection screen and can be split into two rooms via a room divider.
7. Phase I construction separates Band from Music. Phase II construction would relocate Band adjacent to Music, but because Phase II is undetermined, this separation could be lengthy. Art is the only other space to be relocated during Phase II construction.
8. Space allocations exceed Education Specifications for Phase I. Will the space allocations fall in line with the Education Specifications after Phase II construction is complete?
Yes. The allocation is over the recommendation because support areas are sized for 1600 students and Phase I includes four extra classrooms not required for an 800 student school but integral to maintaining the cost benefits associated with using a prototype.
9. One committee member commented that the Commons is an important space because it gives kids a place to meet and socialize. A valuable tool for the socialization process.
10. Why is Family Consumer Science square footage smaller than the Education Specification recommendations?
Program demands at Dimond have been minimal so program space was reduced. Chugiak currently offers 7 or 8 classes and added an extra room for a child development class.
11. Is the Family Consumer Science space similar to a typical classroom?
A portion is a typical classroom, but the suite includes a bathroom and kitchen workstation.
12. Business Technology funding is obtainable but program space must be available to be eligible for the funding. King Career Center gets a lot of Eagle River students interested in the automotive and carpentry programs. The Eagle River High School should consider vocational programs.
Currently heavy industrial vocations are not being considered for the school because these types of spaces do not easily convert to traditional classrooms if student population increases. The design does address computer, business, and similar KCC offerings that can be taught in more traditional classrooms.
13. Have they considered space for clerical support and security within each house?
Currently the security offices have not been located in the design. There has been no provision made for clerical support within each house. These needs will be reviewed in the design process.

14. Members of the committee suggested relocating the counselor and principal offices off the extended learning areas of each house so that they would be closer to the students and more visible. ASD noted that during initial planning, Guidance did not want to be distributed so the present location was a compromise that locates the offices in closer proximity to the administrative offices.
15. A committee member commented that the existing design is teacher friendly in the event a teacher needed to retrieve something from their workspace when a class was in session.
16. Why is a dark room included in the design given advances in digital technology?
ASD responded that recent high school construction projects did not include a darkroom and asked for committee feedback. AMC Engineers noted that this type of room would require significant ventilation driving costs up. It was noted that the square footage allocated for the program fell short of what would actually be required after consideration of chemical storage, etc. The committee agreed that reallocating the space would be beneficial to the overall program.
17. Consideration should be given to providing space for security within each house.
18. How wide are the sidewalks?
Emergency exits are 8' – 10' wide. Main entrances are 20' - 30' wide.
19. Will the school be wired for cable?
Presently the Dimond project includes LCD in the large group instruction areas and coaxial cable is being run to the classrooms for future expansion. Further discussion brought to light that a different standard was being used at another ASD high school project currently in progress. Kathy Vermaat will verify ASD policy on installation of coaxial cable vs. LCD projectors.
20. Visitor parking needs to be clearly designated.
21. Parking needs to be more centralized to the entrances. It will be a long walk in the winter months.
22. The small parking areas near the fields are nice.
23. Will the school share the auditorium at Chugiak until Phase II is complete? Yes.

III. Action Items

- A. School Board and MOA Assembly approval 24th and 25th of June.
- B. Kathy V. with ASD to confirm Administration's direction regarding dark rooms.
- C. Kathy V. with ASD to confirm Administration's direction regarding coax TV cable to classrooms.

IV. General

- A. The next Building Design Committee meeting will be scheduled towards the end of July or first part of August and will include a review of the Schematic Design prior to presentation to the School Board and MOA.
- B. Tours of the Dimond project are available to committee members by contacting Raylene at

243-5856.

C. The meeting adjourned at 7:20 P.M.

cc: Attendees